



## DUNBAR BRANCH

### Minutes

A meeting of the Dunbar Branch Committee was held on Sunday 12<sup>th</sup> June 2022 at 11.00.

1. Chairman's Welcome:  
The Vice-Chairman advised the meeting that Mr Chairman was on holiday. He noted the meeting was quorate and welcomed attendees.
2. Attendees & Apologies:  
Present: Iain Maddox (Vice Chair), Michael Kaszuba (Welfare & War Memorials Officer), Simon McGlinchey & Sharon Kaszuba. Apologies: Duncan Laing (Chair), Alex McCredie and Alastair McCredie (Pipe Band). Karen Maddox took the Minutes.
3. Declarations of Interest:  
No declarations of interest were submitted.
4. Adoptions of Previous Minutes:  
There being no errors or omissions reported, the minutes were proposed by Simon McGlinchey and seconded by Michael Kaszuba.
5. Matters Arising:  
Following DL's earlier request for help filling vacant committee positions, IM advised we have spoken with people who attend our Veterans Breakfast Club about the positions of President and Vice-Presidents.
6. Co-opting on to the Branch Committee:  
IM proposed that as we now had a separate committee running the social club, there is no conflict with the Constitution having former Royal Navy veteran Sharon Kaszuba on our Branch Committee. It was therefore unanimously agreed to co-opt her in the position of Poppy Appeal & Fundraising Team Leader.

7. Treasurer's Report:
  - a. The Branch Savings Account are unchanged.
  - b. The Current Account is in a healthy condition albeit £6,000 is due to Legion Scotland for Capitations and Memberships.
  - c. Both Branch accounts are 'bundled' with Social Club accounts in Bank of Scotland administration. DL proposed that as a further step toward bifurcation, it is recommended we close these Branch accounts and open new, identical, accounts to be administered by Branch only; we'd then have no access to social club banking. Following discussion, this was agreed unanimously. ACTION: DL to open new Branch accounts and then close the old ones.
8. Secretary's Report:

IM reported there was no correspondence to discuss.
9. Welfare Officer's Report:
  - a. ASDA vouchers were issued to Fred Wright and Margaret Fairbairn.
  - b. Veterans and guests attended a coffee morning viewing on the big screen of the Queen's Platinum Jubilee Trooping the Colour.
  - c. MK confirmed he'd cook the next veteran's breakfast on 25th June. IM agreed to make the food order.
  - d. IM reported the Head of VCSS will be arranging training and support for Branch Welfare Officers but in the interim, he can be contacted for support. ACTION: MK to contact Tam Douglas at HQ.
10. Sports Officer's Report:
  - a. Dunbar fielded two teams in the Area Golf Pairs competition; one of our teams came second.
  - b. Area Pool will not now be hosted by Dunbar as there are no available organisers; the Area Secretary has been advised.
11. Facilities Management:
  - a. Work has started in the downstairs office (Garden Room) and windows have been replaced already. IM advised that we were looking at direct access by converting the fire door to an entry door. Also, that ownership of Legion Close was still being pursued with East Lothian Council.
  - b. Contractors have been tasked with providing safe electrical sockets in the Band Room.
  - c. Dunbar Community Council have indicated they may be able to cover costs by a community grant for external lighting of Legion Close; DL is submitting the relevant paperwork.
  - d. We currently have two tenants. The Social Club tenancy is secured by a Lease Agreement and the Powerlifters use of the gym by payment of rent. Following discussion, it was unanimously agreed to also offer a Tenancy Agreement to the Powerlifters and Pipe Band to provide security of tenure. ACTION: IM to arrange tenancy agreements.

12. Pipe Band Report

No report was available.

13. Remembrance Day Planning

It was noted the Area Council would be updating the guidelines for the Order of Service and Order of Wreath Laying Precedence. It was agreed to consult with the Sea Cadets Padre Suzie Fletcher. ACTION: MK to provide IM with her contact details. It was further agreed to set up a sub-group, to include the Parade Marshall and Standard Bearer, to review last year's parade plan and develop this year's parade plan. IM advised that we could use much of the planning paperwork created last year. ACTION: IM to arrange a Remembrance Day Planning Group meeting.

14. Falklands 40<sup>th</sup> Anniversary Parade:

IM reported an invitation to attend this parade had been posted on our Facebook page.

15. AOCB:

- a. DL had proposed that as our principal fundraising effort was for the Poppy Appeal, perhaps we should also have a fundraising event each Spring as well. Following discussion, it was agreed to schedule this and split the funds 50% for branch welfare and 50% for a charity donation. ACTION: SK to plan said fundraiser.
- b. It was agreed to ask Charles Carruthers to take a lead on having a Memorabilia Day. ACTION: IM to consult with CC and help make arrangements.
- c. It was agreed to review our veterans breakfast club arrangements perhaps have a set date each month or moving to a weekly coffee club or other options. ACTION: IM to survey breakfast club attendees' views and report back.
- d. DL had proposed we proceed with our Branch History project as part of our website development and will approach CC for his expertise.
- e. IM advised that he'd attended the Annual Conference and reported that Motions were passed to re-work the Constitution and introduce Single Category membership. The NBT had rejected the Dunbar Motions and had been challenged by the Area Chairman that they had acted un-constitutionally.

16. Date of Next Meeting:

Sunday 14<sup>th</sup> August 2022 at 11.00.

There being no further business, the meeting was closed at 12.02

End