



DUNBAR BRANCH

Minutes

A meeting of the Dunbar Branch Committee was held on Friday 4th November.

1. Binyon's line were read and silent tribute to The Fallen was observed.
2. Chairman's Welcome:
The Chairman noted that the meeting was quorate and welcomed attendees.
3. Attendees & Apologies:
Present: Neil Chalmers (Vice President), Duncan Laing (Chair), Iain Maddox (Vice Chair), Simon McGlinchey, Alastair McCredie.
Apologies: Michael Williams, Alex McCredie, Michael Kaszuba, Sharon Kaszuba
4. Declarations of Interest:
No declarations of interest were submitted.
5. Adoptions of Previous Minutes:
There being no errors or omissions reported, the minutes were proposed by Iain Maddox and seconded by Neil Chalmers.
6. Matters Arising:
Vacant committee positions:
John Donovan has expressed an interest in the post of vice president and he will confirm in due course.
7. Treasurer's Report:
 - a. The Branch Savings and Current Account balances remain static as per the last Committee meeting.
 - b. DL is experiencing difficulty with red tape involved in removing Branch accounts from our Bank of Scotland grouped

- administration. The simpler course seems to be the separation of the Club account from the group. DL will continue to work on a solution.
- c. 2022/23 Membership Renewals have been received from HQ. DL suggested that we forego the traditional schedule of nights where members attend the Legion to pay their capitations. Instead, renewals could be available throughout all of the Club opening hours and available for collection at the bar. All present agreed.
8. Secretary's Report:
 - a. Lammermuir House have asked that we help their resident veterans and older guests to mark Remembrance. After discussion, it was agreed that a small Standard party and wreath laying could be arranged for Armistice Day. DL to liaise with Lammermuir House.
 - b. A small number of responses have been received, volunteering to assist with our Poppy Appeal attendance at the Co-op and Asda this weekend. Names have been forwarded to Sharon Kaszuba.
 9. Welfare Officer's Report:
 - a. Our Condolences have been offered to the family of the late Margaret Walker and to Tom McMullen on the passing of his mother-in-law.
 - b. IM advised that construction work preparing a potential drop-in facility supporting the Lothian Veterans Centre had been placed on hold until the status of our tenant, Dunbar Branch Club, could be ascertained.
 10. Sports Officer's Report:

Dunbar Branch Mens' Darts Team were unable attend the National Finals at Crieff because of players suffering from Covid.
 11. Facilities Management:
 - a. DL will again attempt to clarify the ownership of Legion Close with East Lothian Council.
 - b. DL advised that dishwasher installation and remedial refurbishment within the kitchen area had been placed on hold until the status of our tenant, Dunbar Branch Club, could be ascertained
 12. Remembrance Day Planning
 - a. IM has completed considerable work with the SAG and many external agents in the capacity of Event Organiser.
 - b. IM briefed those present on our SOP.
 - c. DL has received a copy of the draft Legion Scotland Ceremonial Guide. This will be copied to IM.
 - d. DL undertook to source ground markers for identification of unit positions.
 - e. IM will follow up with Torrance Taxis to confirm provision of a limousine for the Lord Lieutenant's use.

13. AOCB

a. IM has commenced work on an Event Planning schedule. This will be considered at further meetings with the hope that an Annual Schedule will be followed to assist Branch work in 2023 and beyond.

b. The meeting discussed the suitability of Sundays as the 'go to' day for Committee meetings. It was agreed that Saturday mornings would be a better choice, allowing attendance by those whose Sunday church commitments prevent attendance in our current arrangement.

14. Date of Next Meeting:

Saturday 10th December at 10.30.

There being no further business, the meeting was closed at 19.30.

End