

Annual Return Form

Charity number and name

The Royal British Legion Scotland Dunbar Branch SC001859

About this form

On this form we have printed information about your charity. Please change anything that is out of date or incorrect.

Contacting us

If you would like help or support to fill out this form, please get in touch or visit the website.

By phone: 01382 220446

By email: info@oscr.org.uk

Online help: www.oscr.org.uk

Charity contact information

Is your contact address a principal office address or the address of a charity trustee?

Principal office address

Charity trustee address



! If you tell us the address is a charity trustee address, we must publish the contact name and address you provide. This is unless there are exceptional circumstances where publishing the information could put premises or persons at risk.

Please tell us about any changes to the details below.

Current contact details (NO CHANGE)

New or amended details

Title **!**

Forename **!**

Surname **!**

Suffix **!**

Position

Address **R**

R

R

R

R

Postcode **R**

Telephone

Email

R This information will always be publicly available on the Scottish Charity Register.

OSCR online

Why not file your Annual Return with us online? Our online service is easy to use and can save you time and money. For more details or to register, visit our website www.oscr.org.uk.

Accounting period

Accounting period end date **R** Date 3 1 1 0 2 0 2 1

If the accounting period end date is not correct, please contact us.

Gross income and expenditure

Please enter whole pounds only. Income and expenditure refers to the accounting period above.

Gross income **R** £ [] [] [] , [] [] [] 5 , [] [] [] 7 6 . [] [] [] 0 0

This is the total incoming resources from the Statement of Financial Activities if preparing accrued accounts or total receipts if preparing receipts and payments accounts. Income within permanent and expendable endowment funds should be excluded.

Gross expenditure **R** £ [] [] [] , [] [] [] 3 , [] [] [] 6 9 . [] [] [] 0 0

This is the total resources expended from the Statement of Financial Activities if preparing accrued accounts or total payments if preparing receipts and payments accounts. Expenditure within permanent and expendable endowment funds should be excluded.

Total number of paid staff

This is the headcount at the accounting period end date. [] [] [] [] 0

Total number of charity trustees

A charity trustee is a person having general control or management of the running of a charity. Please enter the number at the accounting period end date. [] [] [] [] 4

Scottish Charity Register

Have you checked your register entry within the last 12 months? Yes No

Data protection

OSCR is a registered data controller in terms of the Data Protection Act 1998. Any information you give us will be held securely and in accordance with the rules on Data Protection. OSCR processes information only in accordance with its statutory regulatory functions under the Charities and Trustee Investment (Scotland) Act 2005, and to inform research into the charity sector in Scotland. Information may be shared with other regulatory bodies including HMRC, and selected information will appear on the Scottish Charity Register. Further information about data protection is available on the OSCR website.

Declaration

You may be committing an offence if you give an answer that you know is untrue or misleading.

I certify that the information entered in this form is correct to the best of my knowledge. I confirm that the information entered has been approved by the charity trustees and I am authorised to submit this information.

Signed	<i>Iain Maddox</i>	Date	0 1 1 1 2 0 2 1
Print Name	IAIN MADDOX		
Designation	TREASURER		

Checklist - please check the following

Do the accounts include a Trustees' Report?	<input checked="" type="checkbox"/>	Have you signed and dated the form?	<input checked="" type="checkbox"/>
Have you signed and dated the accounts?	<input checked="" type="checkbox"/>	Have the accounts been scrutinised?	<input checked="" type="checkbox"/>

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	1	11	2020	To	31	10	2021

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Royal British Legion Scotland Dunbar Branch
SC001859
147 High Street
Dunbar
Postcode: EH42 1ES

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Duncan Laing	Chairman		Branch Members
2	Robert Gilbertson	Vice Chairman		" "
3	Iain Maddox	Secretary		" "
4	Kimberley Tolputt	Treasurer	20 January 2021	" "
5				
6				
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12				
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15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution and Rules of the Royal British Legion Scotland with Standing Orders and Terms of Reference and Standing Committee.

Trustee recruitment and appointment

Applications are invited and voted on at Annual General Meetings.

Objectives and activities

Charitable purposes

To act as the leading ex-service charity in Scotland, promoting Remembrance and Comradeship and in partnership with other Scottish charities, to be responsible for providing welfare, benevolence and War Pensions appeals support.

Summary of the main activities in relation to these objects

“Provide sporting and recreational facilities for members”
 “Organise regular branch meetings to keep members involved/informed”
 “Organising annual Armistice Parades which include many local organisations and is open to the people of the Branch Area.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Maintain Branch Trustee to membership links throughout COVID-19 pandemic.

Financial review

Brief statement of the charity's policy on reserves

Details of any deficit

Donated facilities and services (if any)

APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Duncan Laing</i>	<i>Iain Maddox</i>
Full name(s)	DUNCAN LAING	IAIN MADDOX
Position (e.g. Chair)	CHAIR	SECRETARY
Date	1 November 2021	1 November 2021

APPENDIX 3



		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Registered charity number	Charity name RBLs Dunbar Branch						
On the accounts of the charity for the period		Period start date				Period end date		
		Day	Month	Year	to	Day	Month	Year
		01	11	2020		31	10	2021
Set out on pages								(remember to include the page numbers of additional sheets)
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>							
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>							
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>							
Signed:	<i>Alan J Hayes</i>					Date:	1 November 2021	
Name:	AJ HAYES							
Relevant professional qualification(s) or body (if any):	FIAB Army Paymaster (Retired)							
Address:	RBLs NEW HAIG HOUSE LOGIE GREEN ROAD EDINBURGH EH7 4HQ							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose